

Office Policies/Procedures

Our office hours are Monday – Friday from 8 am until 5 pm.

It is necessary that we work by appointments. Sometimes emergencies, surgeries, and deliveries do occur which can occasionally put a delay in our schedule. We will do our best to honor your appointment time.

If you arrive 15 minutes late to your appointment, you will be seen as a walk in appointment as quickly as possible. If you arrive 20 minutes late, you will be asked to reschedule your appointment.

As a courtesy, we file your office visits with your insurance company. All co-payments, deductibles and other services NOT covered by your insurance company are your responsibility. You should be prepared to pay these amounts at the time of service.

As a courtesy to our doctors and our staff we ask that your cell phones be turned off while in the examination area of our office.

I have read and understand the office policies for LaGrange Women's Health:

Patient Signature: _____ Date: _____